



# Cook's School Day Care Inc.

## Board of Directors Meeting Agenda

Date: d/m/y

7 pm

**Location:** Cook's Child Care Program/Victoria Park Child Care Centre

|                             |  |
|-----------------------------|--|
| <b>Type of Meeting:</b>     | Regular Meeting  |
| <b>Facilitator:</b>         | President/Vice President/Designate                             |
| <b>Secretary:</b>           | Current Secretary/Designate                                    |
| <b>Expected Attendance:</b> | <b>Board:</b> All Current Members<br><b>Staff:</b> Admin Staff |
| <b>Absent:</b>              |  |
| <b>Guests:</b>              |  |
| <b>Regrets:</b>             |  |

### Agenda

|   |
|---|
| <b>1. Call To Order &amp; Welcome</b>               |
| <b>2. Declaration of Conflict of Interest</b>       |
| <b>3. Approval of Agenda</b>                        |
| <b>4. Approval of Previous Minutes</b>              |
| <b>5. Review of Action Items</b>                    |
| <b>6. Financial Report</b>                          |
| <b>7. Reports and Recommendations</b>               |
| 7.1 Executive Director                              |
| 7.2 Cook's Home Child Care Agency                   |
| 7.3 Fundraising Committee                           |
| <b>8. New / Other Business</b>                      |
| <b>9. Review New Action Items</b>                   |
| <b>10. Next Meeting</b>                             |
| <b>11. Motion to Adjourn Regular Meeting</b>        |
| <b>12. Approve Previous Minutes (if applicable)</b> |
| <b>13. Item Description</b>                         |
| <b>14. Motion to Adjourn In-Camera Session</b>      |